



GOVERNMENT COLLEGE SEEMA (ROHRU)

District Shimla, Himachal Pradesh – 171207

A NAAC accredited B++ Co – educational Institution

Affiliated to Himachal Pradesh University, Shimla

www.gpgcseema.edu.in Email: gcseema-hp@nic.in, gcseemahp@gmail.com Telefax: 01781-240167

Minutes	Action Taken Report
<ol style="list-style-type: none">1. The IQAC meeting was held on 12 June 2020 in the Principal's office. In the meeting the following decisions were taken by the IQAC. In the meeting the constitution of prospectus and various committees were formed for the session 2020.2. It was decided that there will be online admission for the session 2020-21 and IQAC directed to formed various sub committees for these admissions. It was also suggested that the entire admission from the session 2020-21 should be online for the convenience of parents.3. The Principal asked the IQAC coordinator to prepare the academic calendar keeping in view of the future uncertainties caused by the COVID-19 and as per as the availability of the teachers and students.4. In the hard time of COVID-19, the NSS unit of college gave its proposal to IQAC to organize Blood Donation Camp and the Vaccination drive at CIVIL HOSPITAL Rohru. The IQAC appreciated the proposal of the NSS and gave its consent to organize the blood donation camp and the vaccination drive5. In the meeting it was also decided to celebrate and observe the International Yoga day on 21 June 2020 to remain as strong as healthy during COVID-19 and it was decided that the entire staff and the students should participate under the guidance of the college Master Trainer and	<p>Various committees were constituted as per the direction by the IQAC.</p> <p>The college initiated a comprehensive online admission process and formed various sub-committees to oversee different aspects of the admission procedure.</p> <p>The tentative academic calendar was prepared as per guidelines and keeping in view of the COVID-19.</p> <p>The NSS organized a blood donation camp on June 19, 2020, where over 30 volunteers generously donated blood. Prof. Sunil Negi, the NSS program officer, also participated by donating blood, furthering the noble cause. Additionally, more than 60 volunteers worked tirelessly for over 200 days to support and facilitate the vaccination drive.</p> <p>International Yoga Day was celebrated with great enthusiasm. Professor B.S. Pirta, the coordinator, conducted training sessions for faculty members. All students of the college, including members of NSS, NCC, Ranger Rovers, as well as nearby</p>


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the Dean of Social Welfare Prof. B.S Pirta and to involve all the teachers and the students through online mode. The various convenors of NSS, NCC and Rangers rovers, asked to sensitize all the students through the college Facebook website and to make it a mega event.

6. The IQAC proposed to organize a state level competition on International Day Against Drug Abuse and Illicit Trafficking of Drugs clubbed with Life Sciences.

7. The organization of science webinar on higher education for faculty members in collaboration with Govt College Saraswatinagar & Shoolini University. All the faculty members were directed to attend the seminar to equip themselves with new tools of teaching and learning.


8. It was decided that the career guidance and counselling cell of the college will organize the online interview with the collaboration with HDFC Skill & Job Placement Cell for the post of sales executives in Shimla, Solan & Baddi. The IQAC directed the career guidance cell to inform final year students of the college.

villagers, actively participated in the event through online mode.

From 15th – 26th June 2020, Govt. College Seema organized online state-level competition on the occasion of the International Day against Drug Abuse and Illicit Trafficking of Drugs. The competition comprised three levels: Junior, Middle, and College levels. The winners were honored during a prize distribution function held on November 20, 2020, at Hotel Baljee's Shimla.

A successful science webinar titled "Creativity is the Elixir of Life" was organized on July 3rd via the Zoom app. The keynote speaker for the event was Vivek Atray, a former IAS officer, TEDx speaker and author, Dr. P.P Chauhan, Principal LBS Degree college Saraswatinagar and Vice Chancellor of Shoolini University Prof Atul Khosala, Dr. B.S. Chauhan, the Principal of the college, along with all faculty members, also contributed by sharing their perspectives during the webinar.

The Career and Guidance Cell provided the information for the interview, which was then conducted, with students from the college participating in it.


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9. The IQAC has also directed all faculty members to upload the Continuous Comprehensive Assessment (CCA), which serves as the internal assessment for fifth-semester students. This step is crucial to ensure the timely declaration of results, as these students need to apply for PG admissions.

All the concerned faculty members uploaded the internal assessment of the fifth semester students.

10. The IQAC also appreciated the proposal from the Deptt of Fashion Designing and NSS to prepare the masks, which is the need of the hour to provide services to the community at large.

The Department of Fashion Designing, under the leadership of Miss Dil Kumari spearheaded an initiative where her students crafted over 5000 masks. These masks were then distributed to the needy individuals in nearby villages. Their commendable effort received recognition from the Sub-Divisional Officer of Rohru, who honoured them with the title of Corona Warriors in appreciation of their contribution.


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Minutes	Action Taken Report
<p>The meeting was called on dated 2nd July 2020 to discuss the following issues and following decisions were taken:</p> <ol style="list-style-type: none">1. The IQAC proposes to constitute the various sub committees to maintain social distancing and to implement the guidelines of Govt. in the wake of COVID-19.	<p>Various sub committees were constituted to maintain social distancing & worked as per direction of the IQAC & guidelines of COVID-19:</p> <ol style="list-style-type: none">1) To Maintain Social Distancing<ol style="list-style-type: none">i) Prof Chandersen (Convenor)ii) Dr. Nitika Dhawaniii) Prof Prince Mohaniv) Prof Sanjeev Justav) Prof Renu2) Water and Electricity Supply Committee<ol style="list-style-type: none">i) Prof Harish Sanjta (Convenor)ii) Prof Sunil Negiiii) Prof Chanchal Thakuriv) Prof Ravi Kirenv) Prof Naresh Chauhan
<ol style="list-style-type: none">2. The IQAC directed the formation of an advisory meeting to deliberate on future plans for continuing teaching activities. Suggestions were sought regarding the implementation of a structured academic calendar and strategies for delivering optimal online teaching to students.	<p>Following suggestions from the IQAC, faculty members formulated a future plan of action for teaching. They proposed conducting online classes through Google Meet and utilizing WhatsApp groups for different classes. Additionally, they recommended disseminating notifications and government directives via social media platforms to ensure effective communication with students.</p>
<ol style="list-style-type: none">3. It was also decided that the sensitization and orientation of students must be done through online mode in the wake of COVID-19 & the awareness drive should be done through social media platform, class Whatsapp groups.	<p>The sensitization and orientation of students was done by the Principal Dr. B.S Chauhan and the various awareness and sensitization programmes & messages were carried out by the wings of NSS, NCC, Ranger rovers through the various social platforms like Facebook, Whatsapp etc.</p>


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<p>4. The classes should be conducted through online mode using various online teaching devices.</p> <p>5. The IQAC suggested that the health centre of the college should play pivotal role in providing the health services to the staff members and the students during this tough time of COVID-19. The health cell committee of the college including the staff nurse submit its proposal to buy the medicines, thermal scanners, face shields, face masks, sanitizers and the spray machine for the college.</p> <p>6. The IQAC suggested the NSS to prepare the plan of action to combat COVID-19 and asked to launch various sensitization and awareness campaign among the masses and provide their services to the society at large.</p>	<p>Online classes for various subjects were conducted using platforms such as Google Meet, Zoom app, and WhatsApp.</p> <p>During the COVID period, the college health center continued to provide its services. It procured essential supplies such as medicines, hand sanitizers, face shields, and a spray machine, amounting to more than Rs 50,000 in value.</p> <p>Following the IQAC's proposal, the NSS initiated a COVID-19 awareness campaign titled "Announcement on Wheel" on August 11, 12, and 18. Private vehicles equipped with public announcement systems traversed various areas and villages, sensitizing residents about COVID-19 precautions. This proactive approach aimed to educate communities about preventive measures against the virus.</p>
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B. S. Thakur
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Minutes	Action Taken Report
<p>The meeting Of IQAC was convened on 5th Sept, 2020. The following agendas were discussed and the following decisions were taken by the IQAC:</p> <ol style="list-style-type: none">1) To conduct a workshop/ webinar/ seminar for teachers.2) During the meeting, it was unanimously decided to approve the proposal from the Department of Physics to purchase an astronomical telescope. The committee firmly believes that this acquisition will ignite student interest in astrophysics, offering them hands-on experience and deepening their understanding of the subject.3) The IQAC recognized the pressing need to organize a workshop on the National Education Policy 2020. The aim was to familiarize teachers with the recommendations and proposals outlined in the new policy. Encouraging all teachers to participate in such webinars in the future, the IQAC emphasized the importance of effectively implementing the policy within the college.4) The IQAC discusses the proposal submitted by Women Cell to organize 7 days Yoga camp for the staff members. The IQAC appreciate the proposal and asked the women cell to organize the Yoga Camp for the staff members as this is need of the hour to keep one healthy and strong during the tough time of Pandemic.	<p>The Northern Regional Conference on Role of NEP 2020 in transforming higher education was held on 7 Sept 2020 graced by Hon'ble President along with Prime Minister along with Union Ministers. The staff and students of the college attended the conference through online mode.</p> <p>The astronomical telescope was purchased by the Deptt. of Physics.</p> <p>The webinar on National Education Policy 2020 was conducted through Google Meet. The key note speaker for this event was Dr Sunil Gupta Ex Vice Chancellor HPU and Chairman of Higher Education Council of Himachal Pradesh. The Principal & all the faculty members of the college participated in the webinar.</p> <p>The Women's Cell of the college organized a seven-day Yoga Camp, led by convenor Prof. Chanchal Thakur and coordinated by master trainer of yoga, Prof. B.S. Pirta. The camp witnessed active participation from 27 staff members.</p>


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5) The IQAC proposes organizing an INTERNATIONAL webinar on NEP 2020, facilitated by the women's cell, and directed all teachers to participate in the webinar.

The IQAC, UBA, and Women's Cell of Govt College Seema jointly organized an International Webinar on NEP 2020 on October 18, 2020. The keynote speakers for the event were Dr. Amarjeet Sharma (Director of Higher Education), Dr. Pramod Sharma (Additional Director of Higher Education), Dr. Aparna Velluru (CEO of My School Italy), Ms. Nrupur Tiwari (Founder of Heal Tokyo Japan), and Prof. V.K Mattu (Former Chairman of HPU Dept. of Bio Sciences). The webinar drew participation from over 120 attendees representing various colleges.


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<p>The meeting of IQAC was held on 16th November 2020. The following agendas were discussed and the following decisions were taken by the IQAC:</p> <ol style="list-style-type: none">1. During the meeting, it was agreed upon to organize a Multidisciplinary International Conference along with workshops, seminars, and upskilling programs for both teachers and students.2. The IQAC also proposed the development of infrastructure, which includes the purchase of equipment for science laboratories and acquisition of books.3. The IQAC also proposed preparing an infrastructural development plan under RUSA 2.0. This would facilitate the systematic purchase of various items in the near future according to the plan.	<p>The college organized a multidisciplinary international conference titled "A New World Order: Resilience and Reinvention" from December 18th to December 27th, 2020. This conference was conducted in collaboration with 11 colleges from the state and received technical support from the Science and Management Society, H.P and the Help India Online Foundation.</p> <p>The college hosted a National Level webinar on National Science Day on February 28th, 2021.</p> <p>The women's cell of the college organized a one-week workshop on Digital Literacy from March 1st to March 6th, 2021.</p> <p>Following the recommendations of the IQAC, the Department of Geography purchased soil and water testing kits, a rain gauge, wind vane, and a digital anemometer totalling Rs 40,000.</p> <p>The Department of Physics procured experimental equipment worth Rs 3,02,788.</p> <p>The Department of Chemistry acquired equipment for the chemistry lab amounting to Rs 1,07,746.</p> <p>Books worth Rs 28,900 were purchased for the library.</p> <p>Following the IQAC's directive, the RUSA coordinator prepared an expenditure plan based on identified needs. Proposals were solicited from various departments, and RUSA grants were allocated according to priority under the following categories:</p>


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- To preserve water, a rainwater harvesting unit was constructed in the college. The total cost for this project was Rs 10,87,000, and 80% of the work has been completed.
- The statue of Goddess Saraswati was constructed worth Rs 1,80,000.
- A 30KVA solar panel system, costing Rs 24,94,292 was installed in the college to promote energy conservation and contribute to a sustainable environment.
- Cable wire installation for the solar panel was completed, with an expenditure of Rs 94,825.
- Repair and maintenance of the college building, sewerage, and renovation of the playground were carried out in three phases. 60% of the allocated amount has already been spent on these projects.
- Books worth Rs 9,73,666 were purchased.
- Computer tablets worth Rs 24,998 were purchased.
- Seed germinator worth Rs 1,80,000 was purchased by Deptt of Botany.
- Almirahs for books, amounting to Rs 4,99,120, were purchased, along with almirahs for office use, purchased for Rs 72,245.
- Two video conferencing and digital teaching devices, costing Rs 4,69,599 were purchased.


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Minutes	Action Taken Report
<p>The meeting of IQAC was held on 10th February 2021. The following agendas were discussed and the following decisions were taken by the IQAC:</p> <ol style="list-style-type: none">1. The IQAC convened a meeting with all faculty members of the college following its reopening. Teaching resumed in offline mode. The IQAC stressed the mandatory observance of social distancing and mask-wearing within the college campus and during classes to curb the spread of COVID-19. All forms of gathering or group standing were discouraged to mitigate the risk of transmission. Additionally, adherence to the government-issued Standard Operating Procedures (SOPs) was advised. To manage the number of students on campus, the IQAC recommended an alternating attendance system based on odd or even days. Furthermore, it suggested the formation of various committees within the college to enforce the SOPs issued by the Government of India and ensure the maintenance of social distancing measures.2. The IQAC advised the house examination committee to prepare the plan to conduct House Examination in the first week of March. The IQAC also suggested preparing the plan as per guidelines and S.O.P's of the COVID-19.	<p>On the suggestions of the IQAC, proper social distancing were maintained by the different committees of the college. The time table for the offline classes were started on the basis of ODD/EVEN days i.e.:</p> <p>1st year: Monday and Tuesday, 2nd year: Wednesday & Thursday 3rd year : Friday & Saturday</p> <p>The house examinations were successfully conducted from the third week of March onwards. These examinations were administered by respective class teachers at their own levels, strictly adhering to the guidelines and SOPs for COVID-19.</p>

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3. In the meeting, it was decided that the convenors of extracurricular and co-curricular activities viz NSS, NCC, Rangers rovers to conduct their activities as IQAC was of the view that it was need of the hour during the pandemic. These wings of the college can contribute their best services to the society. The IQAC also suggested to prepare a report of their annual activities conducted during the year.

On the suggestions of the IQAC, various extracurricular and co-curricular activities were carried out in the college by NSS, NCC & Rangers rovers.

- NSS :

On June 2021, NSS volunteers celebrated International Yoga Day.

On Nov 2020, the opening day of college after pandemic gap, the NSS volunteered and offered their services to maintain social distancing between the students.


On Nov 19 2020, Ritik Bragta, selected for North Zone Pre RD camp 2020.

On 15th Feb 2021, different groups of NSS volunteers participated in door to door Polio Vaccination Campaign along with Health deptt workers w.e.f. 14 – 17 Feb 2021.

International Women day was celebrated on 8th March 2021 in collaboration with Police Deptt Rohru, College Women Cell and NSS volunteers of college. Members of different women groups of surrounding villages were also invited and honoured by the chief guest DSP, SDM Rohru and Principal Govt College Seema.

Blood Donation Camp was organized by NSS volunteer on 10 March 2021, donation 40 units of blood to Blood Bank Rohru.

On April 17, 2021, NSS volunteers handed over an amount of Rs 10,500, collected by them, to the fire victim Mr. Durg Dev of Village Macchoti, who lost his house to a fire disaster.


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<p>4. In the meeting IQAC also advised to the HoD's of different faculty members to give their suggestions, experiences and the difficulties they faced during this pandemic time specially they faced problems in teaching and asked them to submit their recommendations and suggestions to IQAC to make better future</p>	<p>On 21st April NSS volunteers rendered their services in civil hospital Rohru. During the vaccination of people.</p> <p>On 22nd April 2021, 200 masks and cloths were distributed by NSS volunteers to the poor working class of Rohru.</p> <ul style="list-style-type: none">• NCC: 5 cadets of NCC got appreciation certificate by SDM Rohru for the COVID-19 duty during pandemic lockdown. 31 cadets attended annual training camp held at LBS College Saraswatanagar. 18 cadets passed CEE certificate. 12 cadets passed BEE certificate. SUO Rajneesh Kalyan attended Pre RDC at Roopnagar.• Rangers & Rovers: Online inauguration of SWARNIM PUSHPA VATIKA based on SCOUTING MODEL OF LIVELIHOOD by His Excellency Sh. Bandaru Dattatreya, Governor Of H.P on 27th March, 2021. On 8th April 2021 CONNECT TO COMMUNITY CONCLAVE held at GDC SEEMA. On 15th April CONNECT TO COMMUNITY Induction Programme including 5 venture clubs were launched. <p>Following the suggestions of the IQAC, the HoDs of various faculty members submitted their reports. These reports detailed the difficulties encountered during the pandemic, experiences with online teaching, and suggestions to enhance its effectiveness. The IQAC deliberated on these suggestions and recommendations, incorporating</p>
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<p>plan to make teaching more effective if such disaster happen again.</p> <p>5. It was advised by the IQAC to Career Guidance & Counselling cell to conduct Rozgar Mela, to provide employment to the students of the college.</p> <p>6. In the meeting, the IQAC appreciated the proposal of the rangers and rovers to conduct Community Disaster Preparedness workshop, through online mode and advise all the members and the students to participate in the workshop.</p>	<p>them into the college's future planning accordingly.</p> <p>Online Rozgar Mela was conducted on 27th March 2021, through online mode in the college auditorium. More than 200 students participated in this said event.</p> <p>From 29th April to 1st May, a workshop on Community Disaster Preparedness was held through online mode. Dr Jagdish Pareek (Guinness Book of World Record Holder), Dr. Irene Danilova (Moscow, Russia) and Mr Pankaj Sharma (State Exe BSGHP) gave power point presentations on Disaster Preparedness.</p>
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